

## THE RESERVE ON HIGGINS CREEK HOMEOWNERS ASSN

### BOARD MEETING JUNE 27, 2023

**Board Members Present:** John Williams, Bill Coburn, Dave Wientjes, Marlene Barrett, Joyce Simmons, Lana Trasmondi, Joe Harbach, Dewey Berger, Nick Herman (arrived at 6:15 pm).

**Board Members Absent:** None

**Guests Present:** 4 Homeowners

At 6:02 p.m. President Williams called the meeting to order. All motions were passed unanimously unless otherwise stated.

**AGENDA AND MINUTES:** After discussion, it was Moved-Seconded (Harbach-Coburn) to approve tonight's agenda and the minutes of the last meeting. Motion carried.

**TREASURER'S REPORT:** After discussion, it was Moved-Seconded (Simmons-Trasmondi) to approve the treasurer's report. Motion carried.

**Website:** Barrett brought up concerns about our website not being updated with current information and our bookkeeper doesn't have the time/personnel to get it done. After discussion, it was Moved-Seconded (Coburn-Harbach) to authorize Barrett and Simmons to contact other webmasters for our site with a spending cap of \$500. Motion carried.

**Collections:** Trasmondi brought up concerns about several HOA homeowners saying they did not receive a bill for dues before receiving a notice from the collection agency. Williams appointed Wientjes and Trasmondi to meet with bookkeeper and look into the matter and report back at the next meeting.

#### **BOARD AND COMMITTEE DESIGNATIONS/APPOINTMENTS:**

**PRESIDENT** - Moved-Seconded (Trasmondi-Simmons) to appoint John Williams. Motion carried.

**VICE-PRESIDENT** - Moved-Seconded (Simmons-Williams) to appoint Bill Coburn. Motion carried.

**SECRETARY** - Moved-Seconded (Simmons-Coburn) to appoint Marlene Barrett. Motion carried.

**TREASURER** - Moved-Seconded (Coburn-Barrett) to appoint Dave Wientjes. Motion carried.

**ARCHITECTURAL REVIEW COMMITTEE** - Moved-Seconded (Berger-Harbach) to appoint John Williams, Dave Wientjes, Lana Trasmondi and Nick Herman with John Williams as Chair. Motion carried.

**GROUND'S COMMITTEE** - Moved-Seconded (Trasmondi-Herman) to appoint Bill Coburn, Joe Harbach, Joyce Simmons and Dewey Berger with Bill Coburn as Chair. Motion carried.

**DOOR HANGERS:** Discussed door hangers and our intended purposes for them. It was Moved-Seconded (Berger-Herman) that at least two members of the architectural review or grounds committee (whoever is available at that time) to take responsibility of writing and hanging them. A log will be kept and turned in at each board meeting.

**OPEN SPACE:** Tabled. Moved to next meeting as information from the City has not been received.

**FIREWORKS:** Letters were sent to homeowners and also signs will be posted at entrances. Several board members were concerned about the cost of sending letters versus a notice on our website.

**ITEMS/CONCERNS FROM RESIDENTS:**

**Parking Concern:** Issue of parking on the wrong side of road on Beartooth and suggestion made to contact police department with a complaint.

**ITEMS/CONCERNS FROM BOARD MEMBERS:**

**Stop Signs:** Herman raised the need for some stop signs on several streets. After discussion, it was decided that Williams will contact the City to request stop signs be installed at the intersections of Reserve/Ward, Russell/Ward and Russell/Beartooth Streets.

**Care of Boulevard and Drainage Areas on Shoshone and Bozeman:** Coburn requested hiring a landscaper to improve the boulevard on Reserve Street. He has been caring for the area but it needs landscaper improvements. Barrett requested one be hired to professionally spray the drainage area on Shoshone as its more than she and Simmons can maintain. It was also decided to professionally spray the drainage area on Bozeman Court also. Coburn will contact the sprayers to authorize spraying of the drainage areas. He will also contact a landscaper to do a walk-through with the grounds committee for the Reserve Boulevard.

**Mowing:** Members also discussed the amount of work Wientjes does in keeping the frontage areas on Old Belle Road mowed. After discussion, it was Moved-Seconded (Herman-Harbach) to pay Wientjes \$500 for the past and present mowing of the frontage areas and thank him for his hard work. Motion carried.

There being no further business to come before the board, it was Moved-Seconded (Coburn-Trasmondi) to adjourn at 8:17 p.m.

Next board meeting is July 25, 2023.

Marlene Barrett  
Secretary